

**MASTER TRAINING PLAN
391 Series**

**Telecommunications
GS-5 level**

COURSE TITLE	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
<i><u>BASIC SKILLS DEVELOPMENT</u></i>					
1. Staff Organization and Operations (FM 101-5)	Supervisor/worksite	RR, OJT	2	NA	K1, K2, K15
2. Safeguarding Defense Information (AR 380-5)	Supervisor/worksite	RR, OJT	2	NA	K33
3. Computer Security (AR 380-19)	Supervisor/worksite	RR, OJT	2	NA	K33
4. The Army Information Resources Management Program (AR 25-1)	Supervisor/worksite	RR, OJT	2	NA	K1, K2, K26
<i><u>FORMAL TRAINING</u></i>					
Creative Problem Solving	OPM	FC	3	3 days	Appendix K
Department of the Army Publications Management	Correspondence (AG-0021)	SS	3	5 hours	Appendix K
Effective Briefing Techniques	OPM	FC	2	4 days	Appendix K
Effective Writing	OPM (IS 0401)	FC	2	2-5 days	Appendix K
Introduction to Computing	LLC	FC	2	3 weeks	K6, K33, K34
TYPE:	C FORMAL CLASSROOM	SS SELF STUDY		RR	REQUIRED READING
	D DISCUSSION	OJT ON-THE-JOB TRAINING			

**MASTER TRAINING PLAN
391 Series**

**Telecommunications
GS-5 level (Continued)**

COURSE MATTER	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
<i><u>FORMAL TRAINING</u></i>					
Introduction to Data Processing	Community College, Local Learning Center	FC	2	One semester/48 hours	K6, K33, K34
Signal Officer Basic Course	SIGCEN	FC	2	19 weeks	K1–K17, K20, K23, K24, K25, K31, K33–K37, K38–K44
Technical Report Writing	OPM	FC	2	3 days	Appendix K
Visual Information Management	Correspondence (SS 0104)	SS	3	7 days	Appendix K
TYPE:	FC FORMAL CLASSROOM	SS SELF STUDY			

**MASTER TRAINING PLAN
391 Series**

**Telecommunications
GS-07 level**

COURSE TITLE	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
<i><u>ADVANCED SKILLS DEVELOPMENT</u></i>					
1. Briefings by an element involved in provision of commercial services.	MACOM DCSIM or Local DOIM	D	2	NA	K5, K10–K12, K16, K17, K28–K31, K38–K44
2. Rotational assignment in an element involved in facilities operation.	Local DOIM and other facilities	OJT	2	NA	K1, K6, K14, K33–K34, K38–K44
3. Rotational assignment in an element involved in planning, programming, budgeting for information systems.	HQ USASC or MACOM DCSIM or Local DOIM	OJT	2	NA	K20, K27, K28, K38–K44
4. Briefings by Program Executive Office, Strategic Information Systems (PEO SIS).	PEO SIS	D	2	NA	K12, K13, K14
5. Combat Development Self-instructional.	SIGCEN	RR, OJT	2	NA	K1, K2, K3, K25
6. Rotational assignment in an element involved with engineering, installation, test and evaluation of information systems.	USAISEC or USAISEC–CONUS	OJT	2	NA	K16, K17, K20–K22, K25, K26, K27, K28, K38–K44
TYPE:	D DISCUSSION	RR REQUIRED READING		OJT ON THE JOB TRAINING	

**MASTER TRAINING PLAN
391 Series**

**Telecommunications
GS-07 level**

COURSE TITLE	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
<i><u>FORMAL TRAINING</u></i>					
Contracting Officer's Representative Course	ALMC	FC	2	2 weeks	K17, K18,
Frequency Management Course	USASC	FC	2	4 weeks	K23
Revised Battlefield Electronic CEOI System (RBECS) Course	USASC	FC	2	2 weeks	K23, K33
Information Systems Staff Officer Course	SIGCEN	FC	2	17 weeks	K1–K6, K13, K16, K18–K22, K25, K26, K31, K33, K36, K38–K44
Army Key Management System (AKMS) Course	USASC	FC	2	3 weeks	K23, K33
Planning, Programming, Budgeting, and Execution System	DLA, vendor	FC	2	1–5 days	K18, K24, K27
Research and Development Orientation Course	ALMC	SS	2	50 hours	K26
TYPE:	FC FORMAL CLASSROOM	SS	SELF STUDY		

**MASTER TRAINING PLAN
391 Series**

**Telecommunications, Combat Development
GS-09 Level**

SUBJECT TITLE	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
<i><u>SPECIALIZED SKILLS DEVELOPMENT</u></i>					
Rotational assignment within the Directorate of Combat Development: 1. Materiel Systems Division 2. Concepts and Studies Division 3. Testing Division 4. Organization and Personnel Systems Division 5. Tactical Software Division 6. Selected TRADOC Systems Manager Offices	Directorate for Combat, Fort Gordon, GA	OJT	2	Variable	K25
<i><u>FORMAL TRAINING</u></i>					
Branch Automation Officer Course	SIGCEN	FC	2	10 weeks	K1–K6, K13–K16, K18–K22, K25, K38–K44
Combat Development Course	USACAC	FC	2	4 weeks	K19–K23, K25
Force Modernization Management	ALMC	FC	3	2 weeks	K25
TYPE: FC FORMAL CLASSROOM		OJT	ON-THE-JOB TRAINING		

**MASTER TRAINING PLAN
391 Series**

**Telecommunications, Commercial Services
GS-09 level**

COURSE TITLE	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
<i><u>SPECIALIZED SKILLS DEVELOPMENT</u></i>					
Rotational assignments in US Army Commercial Communications Office	USASC	OJT	2	6 months	K1, K13, K38–K44
<i><u>FORMAL TRAINING</u></i>					
Information Management/Information Systems Management	Commercial Vendors	FC	3	1 week	K1–K13, K38–K44
Digital Communications Theory and Application ATM/SONET/Fiber Optics System and Network Architecture	Commercial Vendors	FC	3	1 week	K1–K13, K38–K44
Voice Communications ISDN System and Network Architecture	Commercial	FC	3	1 week	K1–K13, K38–K44
INFOSEC/C2 Protect Course: Introduction to Computer Security	NSA, DISA	FC	3	1 week	K33
INFOSEC/C2 Protect Course: Computer Security for Managers	NSA	FC	3	8 hours	K33
INFOSEC/C2 Protect Course: Trusted Data Base Systems	NSA	FC	3	2 days	K33
INFOSEC/C2 Protect Course: Threat to Information Systems	NSA/DISA	FC	3	2 days	K33
TYPE:	OJT ON-THE-JOB TRAINING	FC FORMAL CLASSROOM			

**MASTER TRAINING PLAN
391 Series**

**Telecommunications, Commercial Services
GS-09 level (Continued)**

COURSE TITLE	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
INFOSEC/C2 Protect Course: Information Systems Security Manager/Officer (ISSM/ISSO)	DISA	FC	2	1 week	K33
INFOSEC/C2 Protect Course: Information System Security Program Manager (ISSPM)	Vendor	FC	2	1 week	K33
Voice Switching Technologies	Commercial Vendors	FC	3	1 week	K1-K13, K38-K44
TYPE:	OJT ON-THE-JOB TRAINING	FC FORMAL CLASSROOM			

**MASTER TRAINING PLAN
391 SERIES**

**Telecommunications, EMC/Frequency Management
GS-09 level**

COURSE TITLE	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
<i><u>SPECIALIZED SKILLS DEVELOPMENT</u></i>					
1. Rotational assignment to DOD Area Frequency Center	DOD AFC	OJT	2	1-8 weeks	K1-K6, K14, K23, K24
2. Rotational assignment to US Army C-E Services Office	US Army C-E Services Office	OJT	2	1-8 weeks	K1-K6, K14, K23, K24
3. Rotational assignment to the Army Frequency Management Office, CONUS	AFMO-CONUS	OJT	2	1-8 weeks	K1-K6, K14, K23, K24
4. Mission-oriented training	Worksite	OJT	2	Variable	K1-K6, K14, K23, K24
<i><u>FORMAL TRAINING</u></i>					
Interservice Radio Frequency Management Course TYPE: FC FORMAL CLASSROOM	DOD AFC	FC OJT ON-THE-JOB TRAINING	2	1-8 weeks	K1-K6, K14, K23, K24

**MASTER TRAINING PLAN
391 SERIES**

**Telecommunications, Operations
GS-09 level**

COURSE TITLE	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
<u><i>SPECIALIZED SKILLS DEVELOPMENT</i></u>					
1. Rotational assignments in three or more of the following areas:					K1–K6, K13–K18, K21, K25–K31, K33–K35, K37–K44
a. Rotational assignment in an element involved with operational reporting and support requirements of one or more types of communications systems and information systems. Work assignments are directed toward technical and analytical work employing policies, regulations and procedures for the control of information services.	HQ, USASC/ MACOM DCSIM/ Local DOIM	OJT	2	2–5 weeks	
b. Rotational assignment in an element involved with planning, programming and budgeting. Work assignments and training objectives are directed toward the Planning, Programming, Budgeting and Execution System (PPBES); application of basic policies; procedures involved in resource management (e.g., Program Objective Memorandum (POM), Command Operating Budget (COB), Program Analysis Resource Review (PARR)).	HQ USASC/ MACOM DCSIM/ Local DOIM	OJT	2	2–5 weeks	
TYPE:	OJT ON-THE-JOB TRAINING				

**MASTER TRAINING PLAN
391 Series**

**Telecommunications, Operations
GS-09 level (Continued)**

COURSE TITLE	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
<u><i>SPECIALIZED SKILLS DEVELOPMENT</i></u>					K1–K6; K13–K18, K21, K25–K31, K33–K35, K37–K44
c. Rotational assignment in an element involved with mobilization and contingency planning and exercises. Work assignments and training objectives are directed toward High Frequency (HF) and Military Affiliated Radio Systems (MARS) operation, frequency and spectrum management, and contingency operations.	HQ USASC or MACOM DCSIM or Local DOIM	OJT	2	2–5 weeks	
d. Rotational assignment in an element(s) involved with program management techniques, funds appropriations, obligations, and expenditures. Work assignments are directed toward technical and analytical tasks, involving project implementation of communications hardware, software, and network interface criteria.	HQ, USASC, USAISEC, or USAISEC/ CONUS or MACOM DCSIM or Local DOIM	OJT	2	2–5 weeks	
e. Rotational assignment in an element involved in with logistics support and maintenance management, and contract applications, such as the Commercial Activities (CA) program. Work assignments and training objectives are directed toward contract tailoring and modifications, and applications of CA to satisfy activity maintenance requirements.	HQ, USASC, MACOM DCSIM, or Local DOIM	OJT	2	2–5 weeks	K1–K6; K13–K18, K21, K25–K31, L33–K35, K37–K44

TYPE: OJT ON-THE-JOB TRAINING