

**PRIVACY ACT STATEMENT**

Section 4103 of Title 5 to U.S. Code authorizes collection of this information. This information will be used by supervisors, employees, and civilian personnel officials to plan and/or schedule training, education, or other career developmental activities. Collection of your Social Security Number is authorized by EO 9397. Furnishing the information on this form, including your Social Security Number, is voluntary. If your activity uses the information furnished on this form for purposes other than those indicated above, they will provide you with additional statements reflecting those purposes.

<b>1. NAME</b>	<b>2. SSN</b>	<b>3. POSITION TITLE</b>	<b>4. PAY PLAN</b>	<b>5. SERIES</b>	<b>6. GRADE</b>
<b>7. MACOM</b>		<b>8. POI</b>	<b>9. ORGANIZATION</b>		
<b>10. PRIMARY ACF</b>	<b>11. CERT LEVEL</b>	<b>12. SECONDARY ACF</b>		<b>13. CERT LEVEL</b>	
<b>14. INITIAL/UPDATE</b>	<b>15. PERIOD COVERED</b>		<b>16. LAST UPDATED</b>		

**17. DEVELOPMENTAL OBJECTIVES**

**17a. SHORT-TERM OBJECTIVES: (1 - 2 YEARS)**

**17b. LONG-TERM OBJECTIVES: (3 - 5 YEARS)**

**18. TRAINING**

<b>18a. COURSE ID</b>	<b>18b. COURSE TITLE</b>	<b>18c. PROVIDER</b>	<b>18d. DATE SCHEDULED or PROPOSED</b>	<b>18e. DATE COMPLETED</b>

**19. EDUCATION**

<b>19a. DEGREE</b>	<b>19b. NAME OF PROGRAM</b>	<b>19c. PROVIDER</b>	<b>19d. DATE SCHEDULED or PROPOSED</b>	<b>19e. DATE COMPLETED</b>

<b>NAME</b>	<b>SSN</b>	<b>POSITION TITLE/PAY PLAN/SERIES/GRADE</b>
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<b>20. DEVELOPMENTAL ACTIVITIES</b>		
20a. PLANNED ACTIVITY/ LOCATION	20b. DATE SCHEDULED or PROPOSED	20c. DATE COMPLETED
<p>21. I certify that I will support the training, education, and development as agreed upon by the employee and myself as outlined in this IDP.</p>		
<p>Supervisor Signature, Title, and Date</p>		
<p>22. I have been counseled regarding my career goals and training, education, and developmental activities needed to achieve these goals. Only goals I can realistically be expected to achieve during the developmental period are included.</p>		
<p>Employee Signature and Date</p>		