

**APPENDIX K
ACQUISITION CAREER RECORD BRIEF & INDIVIDUAL DEVELOPMENT PLAN**

INDIVIDUAL DEVELOPMENT PLAN (IDP)

Name	AA BLANK
Title	CONTRACT SPECIALIST
Pay Plan / Grade-Rank	GS-11
Series/AOC	1102
Command	MIL OFFICER RETIREMENT ACCNT
Personnel Office	Civ Personnel, Seckenheim, Germany
Organization	
Acquisition Position Number	

CAREER FIELD / CERTIFICATION REQUIREMENT	
Current Career Field	Contracting
Cert Level Required	2

CERTIFICATION ACHIEVED		
Career Field Code	Career Field	Cert Level
C	Contracting	2

Continuous Learning Policy/Points

Continuous Learning Policy is applicable to AAW members who are certified at the level required by their current position. Once an AAW member is certified at the level required by their position, the individual must accumulate 80 points every two years. If a date appears in the "Continuous Learning Start/End Cycle" box, then this policy applies to you. For detailed information on policy and procedures, please refer to IDP user manual.

CONTINUOUS LEARNING			
Continuous Learning Cycle		Total CL Points Accumulated:	Grace Period
Start Date: 01/01/2002	End Date: 01/01/2007	0	N

DEVELOPMENTAL OBJECTIVES

Career Field Code	Career Field Name	Cert Level
L	Acquisition Logistics	2
C	Contracting	3
A	Program Management	2
K	Business, Cost Estimating, and Financial Management	2

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From Date	To Date	Last Updated
02/19/2002	02/19/2007	30/07/2002

SHORT TERM OBJECTIVES: (1 – 3 YEARS)
To complete the Contracting and Acquisition Management Development Program. To become Level II Certified in Contracting and begin working towards a Masters Degree
Long Term Objectives: (3 – 5 Years)

AETE PROGRAMS

COLLEGE DEGREE EDUCATION

Do you plan to apply to the Army Acquisition Tuition Assistance Program (ATAP) to fund the education identified on this form? **YES**

Are you currently participating in the Army Acquisition Tuition Assistance Program **NO**

Degree:	MASTERS
Title:	BUSNSS MGT/ADMIN SVC,OTH
Provider:	GEORGETOWN UNIV
Objective:	To obtain Masters Degree.
Projected CL Points:	30
Status:	ENROLLED
Projected Start:	09/01/2003
Projected Finish:	05/15/2007

INDIVIDUAL COLLEGE COURSES

Provider	GEORGETOWN UNIV
Projected Start	09/01/2003
Projected Finish	12/15/2003
Status	PLANNED
CEU:	0.0
Activity:	ANY CONTINUING EDUC UNITS
Category:	EDUCATION
Title:	Accounting
Objective:	To obtain Masters Degree

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POC:	
Accounting : Newly Added / Approval Pending	
Provider	GEORGETOWN UNIV
Projected Start	01/01/2004
Projected Finish	05/15/2004
Status	PLANNED
CEU:	0.0
Activity:	ANY CONTINUING EDUC UNITS
Category:	EDUCATION
Title:	Economics
Objective:	To obtain Masters Degree
POC:	
Economics : Newly Added / Approval Pending	
Provider	GEORGETOWN UNIV
Projected Start	06/01/2004
Projected Finish	08/15/2004
Status	PLANNED
CEU:	0.0
Activity:	ANY CONTINUING EDUC UNITS
Category:	EDUCATION
Title:	Management
Objective:	To obtain Masters Degree
POC:	
Management : Newly Added / Approval Pending	
Provider	GEORGETOWN UNIV
Projected Start	09/01/2004
Projected Finish	12/15/2004
Status	PLANNED
CEU:	0.0
Activity:	ANY CONTINUING EDUC UNITS
Category:	EDUCATION
Title:	Calculus
Objective:	To obtain Masters Degree
POC:	
Calculus : Newly Added / Approval Pending	
Provider	GEORGETOWN UNIV
Projected Start	01/01/2005
Projected Finish	05/15/2005
Status	PLANNED
CEU:	0.0
Activity:	ANY CONTINUING EDUC UNITS
Category:	EDUCATION
Title:	Human Resource
Objective:	To obtain Masters Degree

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POC:	
Human Resource : Newly Added / Approval Pending	
Provider	GEORGETOWN UNIV
Projected Start	06/01/2005
Projected Finish	08/01/2005
Status	PLANNED
CEU:	0.0
Activity:	ANY CONTINUING EDUC UNITS
Category:	EDUCATION
Title:	Accounting II
Objective:	To obtain Masters Degree
POC:	
Accounting II : Newly Added / Approval Pending	
Provider	GEORGETOWN UNIV
Projected Start	09/01/2005
Projected Finish	12/15/2005
Status	PLANNED
CEU:	0.0
Activity:	ANY CONTINUING EDUC UNITS
Category:	EDUCATION
Title:	Economics II
Objective:	To obtain Masters Degree
POC:	
Economics II : Newly Added / Approval Pending	
Provider	GEORGETOWN UNIV
Projected Start	01/01/2006
Projected Finish	05/15/2006
Status	PLANNED
CEU:	0.0
Activity:	ANY CONTINUING EDUC UNITS
Category:	EDUCATION
Title:	Marketing
Objective:	To obtain Masters Degree
POC:	
Marketing : Newly Added / Approval Pending	
Provider	GEORGETOWN UNIV
Projected Start	06/01/2006
Projected Finish	08/15/2006
Status	PLANNED
CEU:	0.0
Activity:	ANY CONTINUING EDUC UNITS
Category:	EDUCATION
Title:	International Business
Objective:	To obtain Masters Degree

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POC:	
International Business : Newly Added / Approval Pending	

DAU ACQUISITION TRAINING

DAU Course ID:	ACQ 101
Course Title:	ACQ 101-FUND SYS ACQ MGT
Projected Start:	11/01/2003
Projected Finish:	01/01/2004
Status:	ENROLLED
SAID Course ID:	41BU5
Class Type:	
Projected CL Points:	25
CEU:	2.5
Provider:	
Objective:	To complete DAU training-First Year of Intern Program
POC Location Information:	
ACQ 101 : Modified / Approval Pending	
DAU Course ID:	CON 100
Course Title:	CON 100-Shaping Smart Business Arrangements
Projected Start:	01/15/2004
Projected Finish:	03/15/2004
Status:	ENROLLED
SAID Course ID:	41JHE
Class Type:	
Projected CL Points:	135
CEU:	13.5
Provider:	
Objective:	To complete DAU training-First Year of Intern Program—Level I certification
POC Location Information:	
CON 100 : Modified / Approval Pending	
DAU Course ID:	CON 101
Course Title:	CON 101-BASIC OF CONTR (LOWRY)
Projected Start:	01/15/2004
Projected Finish:	03/15/2004
Status:	ENROLLED
SAID Course ID:	41BDQ
Class Type:	
Projected CL Points:	72
CEU:	7.2

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Provider:	
Objective:	To complete DAU training-First Year of Intern Program—Level I certification
POC Location Information:	
CON 101 : Modified / Approval Pending	
DAU Course ID:	CON 104
Course Title:	CON 104 CONTRCT PRICING
Projected Start:	05/15/2004
Projected Finish:	07/15/2004
Status:	SCHEDULED
SAID Course ID:	41BDR
Class Type:	
Projected CL Points:	92
CEU:	9.2
Provider:	
Objective:	To complete DAU training-First Year of Intern Program—Level I certification
POC Location Information:	
CON 104 : Modified / Approval Pending	
DAU Course ID:	ACQ 201
Course Title:	ACQ 201-INTRMD SYSTEMS ACQ
Projected Start:	10/15/2004
Projected Finish:	12/15/2004
Status:	SCHEDULED
SAID Course ID:	41JHA
Class Type:	
Projected CL Points:	72
CEU:	7.2
Provider:	
Objective:	To complete DAU training- Second Year of Intern Program
POC Location Information:	
ACQ 201 : Modified / Approval Pending	
DAU Course ID:	CON 202
Course Title:	CON 202-INTRMD CONTRACTING
Projected Start:	01/01/2005
Projected Finish:	02/01/2005
Status:	SCHEDULED
SAID Course ID:	41PGE
Class Type:	
Projected CL Points:	100
CEU:	10.0

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Provider:	
Objective:	To complete DAU training- Second Year of Intern Program
POC Location Information:	
CON 202 : Modified / Approval Pending	
DAU Course ID:	CON 204
Course Title:	CON 204-INRMD CONT PRICING
Projected Start:	04/01/2005
Projected Finish:	04/15/2005
Status:	SCHEDULED
SAID Course ID:	41BU6
Class Type:	
Projected CL Points:	65
CEU:	6.5
Provider:	
Objective:	To complete DAU training- Second Year of Intern Program—Level II Certification
POC Location Information:	
CON 204 : Modified / Approval Pending	
DAU Course ID:	CON 210
Course Title:	CON 210-GOVT CONTRCT LAW
Projected Start:	07/01/2005
Projected Finish:	07/15/2005
Status:	SCHEDULED
SAID Course ID:	41BDP
Class Type:	
Projected CL Points:	65
CEU:	6.5
Provider:	
Objective:	To complete DAU training- Second Year of Intern Program—Level II Certification
POC Location Information:	
CON 210 : Newly Added / Approval Pending	
DAU Course ID:	BCF 205
Course Title:	BCF 205-CONT-FIN ACQ MGR
Projected Start:	10/01/2005
Projected Finish:	10/07/2005
Status:	PLANNED
SAID Course ID:	41Q2A
Class Type:	
Projected CL Points:	26
CEU:	2.6

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Provider:	
Objective:	To complete required training for Third Year of Intern Program
POC Location Information:	
BCF 205 : Modified / Approval Pending	
DAU Course ID:	PQM 212
Course Title:	PQM 212-MARKET RESEARCH
Projected Start:	01/01/2006
Projected Finish:	01/03/2006
Status:	PLANNED
SAID Course ID:	41PGK
Class Type:	
Projected CL Points:	12
CEU:	1.2
Provider:	
Objective:	To complete required training for Third Year of Intern Program
POC Location Information:	
PQM 212 : Newly Added / Approval Pending	
DAU Course ID:	GRT 201
Course Title:	GRT 201-GRANTS MGT
Projected Start:	04/01/2006
Projected Finish:	04/05/2006
Status:	PLANNED
SAID Course ID:	41BU4
Class Type:	
Projected CL Points:	39
CEU:	3.9
Provider:	
Objective:	To complete required training for Third Year of Intern Program
POC Location Information:	
GRT 201 : Newly Added / Approval Pending	

FUNCTIONAL TECHNICAL

LEADERSHIP TRAINING

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Course ID:	AAW05
Course Title:	INTERN LEADERSHIP DEVELOPMENT COURSE
Projected Start:	03/01/2004
Projected Finish:	03/07/2004
Status:	ENROLLED
SAID Course ID:	12ILD
Projected CL Points:	40
CEU:	0.0
Activity:	LEADERSHIP TNG
Category:	TNG
School Name:	
Objective:	To complete required training-First year of Intern Program
POC Location	
AAW05 : Newly Added / Approval Pending	
Course ID:	AAW01
Course Title:	ACTION OFFICER DEVELOPMENT COURSE
Projected Start:	08/01/2005
Projected Finish:	03/07/200409/30/2005
Status:	SCHEDULED
SAID Course ID:	12AOC
Projected CL Points:	24
CEU:	0.0
Activity:	LEADERSHIP TNG
Category:	TNG
School Name:	
Objective:	To complete required training-Second year of Intern Program
POC Location	US ARMY TRAINING SUPPORT CENTER
AAW01 : Newly Added / Approval Pending	

OTHER TRAINING

Provider	Customer
Projected Start	02/01/2006
Projected Finish	03/15/2006
Status	PLANNED
CEU:	0.0
Activity:	OTHER CONTINUING ACQ TNG
Category:	TRAINING
Title:	Customer Rotation
Objective:	Gain first hand experience of Program Management
POC:	Intern coordinator, Supervisor, and Customer
Customer Rotation : Newly Added / Approval Pending	

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Provider	DCMA and DA
Projected Start	05/01/2006
Projected Finish	08/30/2006
Status	PLANNED
CEU:	0.0
Activity:	OTHER CONTINUING ACQ TNG
Category:	TRAINING
Title:	DCMA rotation
Objective:	Gain first hand experience of contract management
POC:	
DCMA Rotation : Newly Added / Approval Pending	

EXPERIENTIAL / DEVELOPMENTAL TRAINING

Course Code:	OPR09
Title:	OPERATIONAL EXPERIENCE OPPORTUNITY
Location:	Fort Irwin, California
Objective:	Gain first hand experience of how the Army operates in a field environment
Projected CL Points:	0
Status:	PLANNED
Projected Start:	09/15/2005
Projected Finish:	09/30/2005
CEU:	
Category:	EXPERIENCE
Activity:	BROADENING ASSIGNMT
OPR09 : Newly Added / Approval Pending	

PROFESSIONAL ACTIVITIES

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I certify that I will support the training, education, and development as agreed upon by the employee and myself as outlined in this IDP.

JANES MIMI K

Supervisor Signature, Title, and Date
SUPERVISORY REVIEW PENDING

I have been counseled regarding my career goals and training, education, and developmental activities needed to achieve these goals. Only goals I can realistically be expected to achieve during the developmental period are included.

AA BLANK

Employee Signature and Date

