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DAPE-CPN

FEB 12 2016

MEMORANDUM FOR ARMY NAF HUMAN RESOURCES OFFICES

SUBJECT: Clarification Guidance for Obtaining Required Medical Examinations

1. References:

- a. Army Regulation 215-3, Nonappropriated Fund Personnel Policy, dated 16 September 2015.
- b. Army Regulation 608-10, Child Development Services, dated 15 July 1997.
- c. Secretary of the Army Memorandum, dated 21 April 2015, subject: Army Directive 2015-20 (Tuberculosis (TB) Screening and Testing Procedures for Child, Youth and School (CYS) Services Personnel.

2. The purpose of this memorandum is to clarify guidance for obtaining a medical examination/assessment as required for specified positions in accordance with (IAW) Army Regulation (AR) 215-3, 2-15.g.

3. Individuals (applicants or employees) must obtain required medical examinations from a duly licensed physician or health care professional. The examination may be performed by a private physician or by a Military Treatment Facility (MTF) - Occupational Health Services. When a private physician or health care professional other than MTF Occupational Health Services is used to obtain a required examination, the cost will be borne by the employing NAFI. Funding should be coordinated in advance with the local Director of Family, Morale, Welfare and Recreation.

4. IAW AR 215-3, 16-4, the DA Form 3437 will be used to document the examination/assessment. Ensure sections 13 and 14 of the form are completed according to the position description in order for candidate to provide to his/her examining physician. Note: As required, medical examinations remain a pre-employment requirement and a condition of employment.

5. The point of contact is Ms. Sandra Curran, Director, NAF Human Resources Policy and Program Division, (703) 806-3097 or DSN 656-3097.


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DAPE-CPN

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DISTRIBUTION:

Administrative Assistant to the Secretary of the Army

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