

# CEW DCS Redeployment Stage FAQs

## 1. *What is CIVTRACKS? How do I get an ID and password?*

CIVTRACKS is a system for tracking Department of Army (DA) Civilian movements while deployed. All deployed DA Civilians must update CIVTRACKS throughout their deployment. To enter data, access CIVTRACKS through the website. If you are a CAC holder, you will be prompted to enter your CAC PIN; otherwise a password and user ID is required and will be provided to you by CIVTRACKS personnel after you submit your request. The CIVTRACKS website is linked here: [CIVTRACKS](#).

## 2. *What is the Deployment Health Assessment Program?*

The Deployment Health Assessment Program (DHA) is a method of determining your overall health, to include physical, psychological, and sociological components of your health. There are three phases to the DHA: Pre-Deployment Health Assessment (conducted no sooner than 60 days prior to your deployment date); Post-Deployment Health Assessment (PDHA) (conducted within 30 days before or after your redeployment date); and the Post-Deployment Health Reassessment (PDHRA) (conducted within 90-180 days after returning from your deployment).

For each phase there is a form which must be completed by you followed by a face-to-face screening with a Health Care Professional.

The DHA Program is particularly important to help you ensure that you are healthy physically, mentally, and socially. The Pre-Deployment Health Assessment (along with your other pre-deployment medical screenings) serves as a baseline of your overall level of health. The PDHA and PDHRA then serve to alert you to any problems that may have been caused by your deployment. This is beneficial both for your overall health and also if you need to file a Workers Compensation claim as such claims require detailed documentation linking your health-related problems to on-the-job factors.

## 3. *I am returning from deployment, what is the Army's policy for Administrative (Excused) Leave for redeploying DA Civilians?*

Army does not have a formal Administrative Leave policy for redeploying Department of the Army (DA) Civilians; however, it is important to ensure DA Civilians are properly reintegrated into the workplace upon returning from deployment. Administrative Leave is discretionary and an organizations Commander may authorize up to three (3) days administrative (excused) leave (paid leave) for this purpose. Paid leave greater than three days is authorized under other provisions, e.g., Time-off award. See 5 CFR  $\mu\mu$  610.301 - 610.306 ([5 CFR 610.301-610.306](#)) for more details.

**\*\*See [CEW Frequently Asked Questions](#) and other [DCS Stage pages](#) for additional questions/answers and other information.\*\***