



DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF G-1
300 ARMY PENTAGON
WASHINGTON DC 20310-0300

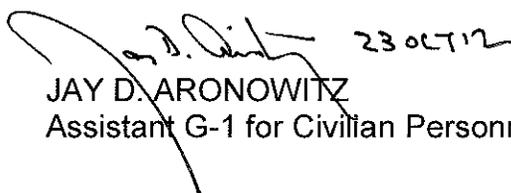
DAPE-CPZ

MEMORANDUM FOR Army Command Civilian Human Resources Board of Directors

SUBJECT: Updated Civilian Human Resources (CHR) Operations Integrated Definition (IDEF) Model Task Listings, Version 1.3

1. Reference memorandum, Acting Assistant G-1 for Civilian Personnel Policy, 5 October 2004, subject: Issuance of the Updated Civilian Human Resources (CHR) Integrated Definition (IDEF) Model Task Listings, Version 1.2 (enclosure).
2. The CHR Operations IDEF has undergone a comprehensive update which involved the participation of the US Army Civilian Human Resources Agency, the Command CHR community, and the G-3/5/7 staff. The revised IDEF, Version 1.3 reflects changes in legislation and policy since 2004, as well as revisions made to organizational structures and operating processes. The entire IDEF can be viewed at <http://cpol.army.mil/library/general/idef> with the Version 1.3 changes highlighted in red color for ease in reviewing.
3. Assignment of CHR operational work and business processes are required to be in accordance with the IDEF. The IDEF is intended, however, to be a living document, given the dynamic and varied environment in which Army CHR operations take place. We will update the IDEF as needed but not less than on a 3-year cyclical basis.
4. It is my intent to further delineate CHR responsibilities for the Army staff, to ensure appropriate synchronization with those of the commands as now set forth in the Command CHR IDEF, and to document staff CHR functions separately.
5. My point of contact is Mr. Robert McIlwaine, 703-806-4902, DSN 656-4902, or robert.j.mcilwaine.civ@mail.mil.

Encl
Memo, AG-1CP, 5 Oct 04

 23 OCT 04
JAY D. ARONOWITZ
Assistant G-1 for Civilian Personnel



DEPARTMENT OF THE ARMY
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300 ARMY PENTAGON
WASHINGTON DC 20310-0300

October 5, 2004

MEMORANDUM FOR SEE DISTRIBUTION:

Issuance of the Updated Civilian Human Resources (CHR)
Integrated Definition (IDEF)/Model Task Listings, Version 1.2

Reference memorandum, October 20, 2003, subject: Issuance of the Updated Civilian Human Resources (CHR)
Integrated Definition/Model Task Listings (IDEF).

The IDEF has undergone a comprehensive update with the assistance of the US Army Civilian Human Resources Agency (CHRA). The revised IDEF, Version 1.2, reflects recent changes in legislation and policy; organizational structures and relationships; and adds, for the first time, IDEF task listings unique to the respective Local National work force. The entire IDEF can be viewed at <http://cpol.army.mil/library/general/idef>, with the Version 1.2 changes highlighted in Violet color for ease in reviewing.

Assignment of work and business processes are required to be in accordance with this current IDEF. The IDEF is intended, however, to be a living document, given the dynamic and varied environments in which Army CHR operations take place. To ensure revisions are in accordance with established resourcing and servicing agreements, all exceptions, variations, and/or changes must be requested through appropriate command and/or management channels, routed through CHRA for concurrence if appropriate, and staffed and approved by the Assistant G-1 for Civilian Personnel Policy. A Request for IDEF Change and a Standard Operating Procedures (SOP), have been specifically designed to standardize any future proposed change request. These are also available at the Civilian Personnel On Line (CPOL) site above.

Point of contact is Gwen Crockett, Policy & Program Development Division, (703) 325-0747, DSN: 221, or Gwen.Crockett@us.army.mil. Our appreciation goes out to all who dedicated resources and thoughtful deliberation to delineate, clarify, and articulate Army CHR business processes.

FOR THE DEPUTY CHIEF OF STAFF, G-1:

//signed //

Elizabeth B. Throckmorton
Acting Assistant G-1 for Civilian
Personnel Policy

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OFFICE OF THE JUDGE ADVOCATE GENERAL, ATTN: DAJA-LE (MS. NUGENT)**