



SECRETARY OF THE ARMY
WASHINGTON

13 Oct 2010

MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY (MANPOWER
AND RESERVE AFFAIRS)

SUBJECT: Delegation of Authority – Civilian Academic Degree Training

1. References:

- a. Title 5, United States Code, Section 4107.
- b. 5 Code of Federal Regulations, Section 410.308.
- c. Office of the Assistant Secretary of Defense (Force Management Policy) Memorandum, dated August 15, 2001, subject: Civilian Academic Degree Training.

2. I hereby delegate to the Assistant Secretary of the Army (Manpower and Reserve Affairs) the authority to exercise the provisions of section 4107 of title 5, United States Code. This statute sets forth the conditions under which agencies may select and assign an employee to academic degree training and may pay or reimburse the costs of civilian academic degree training (ADT). This delegation must be used in accordance with the above references.

3. Unless expressly prohibited or restricted by law, directive, regulation, or policy, or as set forth herein, you may re-delegate this authority to other Department of the Army officials. Should you elect to do so, you will remain cognizant of and accountable for all actions taken in the exercise of this authority by those who have been delegated this authority at any level. Should you elect to re-delegate this authority, you may further restrict or condition your delegate's exercise of same. A re-delegation of authority shall not be effective unless it is in writing, signed by you and has been determined not to be legally objectionable upon review by the Office of the Army General Counsel. No re-delegation shall take effect until a record copy of same has been provided to the Office of the Administrative Assistant for archiving. I will hold you responsible for any and all actions taken pursuant to this delegation or any re-delegation thereof. Should conditions warrant, you will suspend the use of and/or rescind further delegation of the authority, as appropriate.



SUBJECT: Delegation of Authority – Civilian Academic Degree Training

4. Although not a limitation on your authority to act in my behalf, in those cases specified above where your proposed decision represents a change in precedent or policy; is of significant White House, Congressional, Department, or public interest; or has been, or should be, of interest or concern to me, for any reason, you will brief me prior to the decision unless the exigencies of the situation preclude such action. Continue my practice of coordination with the Office of the Army General Counsel.

5. This delegation is effective immediately and expires September 30, 2013, unless earlier revoked or superseded.

/original signed/
John M. McHugh

CF:
General Counsel