



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY MANPOWER AND RESERVE AFFAIRS
111 ARMY PENTAGON
WASHINGTON, DC 20310-0111

SAMR

16 DEC 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Delegation of Civilian Human Resources Authorities, Version 06-2014, effective December 16, 2014: *Revision to Delegation of Civilian Human Resources Authorities Matrix and Execution, Publication and Transmission of Delegations #37*

1. References:

a. 10 U.S.C. 3016(b)(2)

b. Headquarters, Department of the Army General Orders No. 1, June 11, 2012, subject: *Assignment of Functions and Responsibilities Within Headquarters, Department of the Army*

c. Memorandum, Assistant Secretary of the Army (Manpower and Reserve Affairs) (ASA(M&RA)), June 16, 2014, subject: *Delegation of Civilian Human Resources Authorities – Version 05-2014* (hereby rescinded)

d. Memorandum, SA, dated December 9, 2014, subject: *Delegation of Authority – Increased Annual Premium Pay Limitations for Certain Employees*

2. As I update or otherwise modify my delegations of civilian human resources authorities, I will execute, publish and transmit them to you in sequentially numbered versions of this memorandum and its accompanying matrix. Each successive version of these documents will republish all delegations that remain in force and will rescind all prior versions of those delegations. It is incumbent on you to ensure that you are exercising any authority that I may delegate to you in accordance with the most current version of these documents. This memorandum and the *Matrix of ASA M&RA Delegated Civilian Human Resources (CHR) Authorities, Version 06-2014, dated Dec 16, 2014* (Encl 2) comprise the sixth and most current version of my delegations of civilian human resources authorities in Calendar Year 2014.

3. It should be noted that for purposes of these delegations, the Principal Officials of the Headquarters, Department of the Army, their staffs and other elements, Field Operating Agencies and Staff Support Agencies not specifically named as delegates fall under the purview of the Administrative Assistant to the Secretary of the Army. These delegations are effective immediately and expire as stated in the accompanying matrix, unless earlier suspended, rescinded or superseded by me.

4. Through this memorandum and its accompanying matrix, I hereby affirm and reissue delegations #1 through #36 and issue the following *Delegation of Civilian Human Resources (CHR) Authorities*: SUBJECT: Delegation of Civilian Human Resources Authorities, Version 06-2014, effective December 16, 2014: *Revision to Delegation of*

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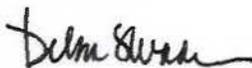
Civilian Human Resources Authorities Matrix and Execution, Publication and Transmission of Delegations #37: Increased Annual Premium Pay Limitations for Certain Employees (Reference 1d.)

5. This memorandum rescinds *Delegation of Civilian Human Resources Authorities – Version 05-2014* (reference 1.c.), and its accompanying matrix. However, existing instructions and guidance issued by the Assistant G-1 for Civilian Personnel remain in effect unless expressly modified or rescinded. Additionally, I hereby authorize and direct the Assistant G-1 for Civilian Personnel to continue to issue and update implementing guidance and instructions pertaining to these civilian human resources authorities as may be necessitated by changes in rule, law or regulation.

6. As to all delegations set forth in the accompanying matrix, unless expressly prohibited or restricted by law, directive, regulation, or policy, or as set forth herein, a delegate may further delegate authority in writing to other Department of Army officials as provided in the relevant portion of the accompanying matrix. Further delegation may be expressly restricted or conditioned, but will be effective only when it is in writing, signed by the official delegating the authority and has been determined not to be legally objectionable upon review by legal counsel. I will hold the delegates identified in the accompanying matrix responsible for any, and all, actions taken pursuant to these delegations or any further delegations thereof. Should conditions warrant, responsible officials should suspend the use of and/or rescind further delegation of the authority, as appropriate.

7. This memorandum and its accompanying matrix are not a complete compilation of personnel authorities I have delegated or will delegate; certain such authorities have been or will be delegated separately. The delegation numbers will not necessarily remain the same on the next and any future versions of the Matrix of ASA(M&RA) Delegated CHR Authorities.

8. To the extent this memorandum or the accompanying matrix impact employees' conditions of employment, activities are reminded to meet their collective bargaining obligations in its implementation.



DEBRA S. WADA
Assistant Secretary of the Army
(Manpower and Reserve Affairs)

1 Encl
as

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CF:

**DIRECTOR, ARMY NATIONAL GUARD
DIRECTOR OF BUSINESS TRANSFORMATION
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OFFICE OF THE GENERAL COUNSEL, ATTN: SAGC (MS. JOHNSON)
OFFICE OF THE JUDGE ADVOCATE GENERAL, ATTN: DAJA-LE (MS. NUGENT)
ASSISTANT G-1 FOR CIVILIAN PERSONNEL
DIRECTOR, CIVILIAN HUMAN RESOURCES AGENCY**

Matrix of ASA(M&RA) Delegated Civilian Human Resources (CHR) Authorities

#	Subject / Description	References	Expiration Date	Delegated To	Special Instructions	Reporting Requirements
37	<p><i>Increased Annual Premium Pay Limitations for Calendar Year 2014</i></p> <p>Authority to determine eligibility of civilian employees for the increased annual premium pay limitation for Calendar Year 2014</p>	<p>OUSD (P&R) Memo, Apr 10, 2014, subj: Calendar Year 2014 Waiver of Annual Pay Limitations for Certain Employees [Delegates authority to Secretaries of Military Departments with authority to further delegate in writing to managerial and supervisory levels deemed appropriate]</p> <p>Secretary of the Army Memo, Dec 9, 2014, subj: Delegation of Authority—Increased Annual Premium Pay Limitation [Delegates authority to the ASA(M&RA) with authority to further delegate in writing to a level no lower than activity commander or civilian head of an activity]</p> <p>Supersedes: Secretary of the Army Memo, Oct 2, 2013, subj: Delegation of Authority – Increased Annual Premium Pay Limitation for Calendar Year (CY) 2013.</p>	Dec 31, 2014	<p>Administrative Assistant to the Secretary of the Army*</p> <p>Commanders of:</p> <ul style="list-style-type: none"> - Army Commands; - Army Service Component Commands; and - Direct Reporting Units 	<p>Authority may be further delegated in writing to other Department of the Army officials, but not lower than activity commander or civilian head of an activity.</p> <p>The DCS, G-1 will issue additional instructions and procedures as necessary to support operational requirements and ensure the appropriate use of the delegated authority. Current guidance issued by the AG-1(CP) remains in effect. Guidance issued will be updated as required to incorporate changes necessitated by change in rule, law, or regulation.</p>	<p>A list of those employees by Commands or Activity Heads to whom the increased annual premium pay limitation for CY 2014 was eligible and applied will be submitted to AG-1(CP) after the close of the calendar year.</p>

* For purposes of this delegation, the Principal Officials of the Headquarters, Department of the Army, their staffs and other elements, Field Operating Agencies, and Staff Support Agencies not specifically named as delegates of the described authority fall under the purview of the Administrative Assistant to the Secretary of the Army.