



DEPARTMENT OF THE ARMY
WASHINGTON DC 20310-0200

27 OCT 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Supplemental Guidance: Reduction of Civilian Occupational Injuries and Illnesses

1. References.

a. Presidential Memorandum, 19 July 2010, subject: The Presidential POWER Initiative: Protecting Our Workers and Ensuring Reemployment.

b. Memorandum, SA and CSA, 12 April 2013, subject: Reductions in Civilian Occupational Injuries and Illnesses and Workers' Compensation Program Costs.

c. Memorandum, Assistant Secretary of the Army (ASA(Installations, Energy and Environment (IE&E)) and ASA(Manpower and Reserve Affairs (M&RA)), 25 June 2013, subject: Reduction of Civilian Occupational Injuries and Illnesses.

2. Department of the Army Civilians are essential resources in supporting our Soldiers, in war and in peace, and are critical to our mission success. Civilian occupational injuries and illnesses directly affect the success of our mission and readiness. Reduction of Civilian occupational injuries and illnesses and effective management of Workers' Compensation Program costs are critical. Oversight and accountability for this program is vitally important. Initial requirements for reporting progress were identified in reference 1c; this memorandum updates those requirements.

3. The Army has made progress in preventing on the job injuries and illnesses, and in returning our injured and ill employees to duty. Initial reports demonstrate that commands are beginning to emphasize the significance of oversight and management of the Workers' Compensation Program and the President's Protecting Our Workers and Ensuring Reemployment (POWER) goals. From 2012 to 2013, Army workers' compensation rolls and costs were reduced by 478 cases and \$11.5M.

4. Beginning FY 2015, commands will be asked to brief quarterly performance. These briefings will provide the opportunity to share the command's strategic approach to reducing costs and to gaining efficiencies in the Workers' Compensation Program. A briefing schedule and briefing requirements will be provided to those commands identified to conduct briefings.

SUBJECT: Reduction of Civilian Occupational Injuries and Illnesses

5. Effective Fiscal Year (FY) 2015, additional reporting requirements are as follows:

a. In addition to reporting on efforts to improve the program, best practices should be provided for POWER goals that were met.

b. Reports are due NLT 60 days after quarterly data is received from the Office of the Assistant G-1 for Civilian Personnel.

6. These additional efforts will support the capture of best practices and approaches to reducing costs so that they may be shared across the Army.

7. Points of contact for this guidance are Mr. Mark Atkins, IE&E, (Safety and Occupational Health), (703) 697-3123 and Ms. Anna Miller, AG-1CP, (Workers' Compensation Program), (703) 806-3202.



KATHERINE HAMMACK
Assistant Secretary of the Army
(Installations, Energy and Environment)



DEBRA S. WADA
Assistant Secretary of the Army
(Manpower and Reserve Affairs)

DISTRIBUTION:

Administrative Assistant to the Secretary of the Army
Commander

U.S. Army Forces Command

U.S. Army Training and Doctrine Command

U.S. Army Materiel Command

U.S. Army Pacific

U.S. Army Europe

U.S. Army Central

U.S. Army North

U.S. Army South

U.S. Army Africa/Southern European Task Force

U.S. Army Special Operations Command

Military Surface Deployment and Distribution Command

U.S. Army Space and Missile Defense Command/Army Strategic Command

U.S. Army Medical Command

U.S. Army Intelligence and Security Command

U.S. Army Criminal Investigation Command

(CONT)

SUBJECT: Reduction of Civilian Occupational Injuries and Illnesses

DISTRIBUTION: (CONT)

U.S. Army Corps of Engineers
U.S. Army Military District of Washington
U.S. Army Test and Evaluation Command
U.S. Army Installation Management Command
Superintendent, U.S. Military Academy
Director, U.S. Army Acquisition Support Center
Executive Director, Arlington National Cemetery
Commander, U.S. Army Accessions Support Brigade
Commandant, U.S. Army War College
Commander, Second Army

CF:

Director, Army National Guard
Director of Business Transformation
Commander, Eighth Army
Commander, U.S. Army Cyber Command
Director, Civilian Human Resources Agency
Deputy Chief of Staff for Intelligence, ATTN: DAMI-CP
Office, Assistant Secretary of the Army (Manpower and Reserve Affairs),
SAMR-CP:
Office of the General Counsel, ATTN: SAGC (Ms. Johnson)
Office of The Judge Advocate General, ATTN: DAJA-LE (Ms. Nugent)